



12 April 2021

Dear Parents and Carers

Re: Year 13 Summer Ball

We are excited to announce this year's Summer Ball black tie event will be held at the Ivy Hotel, Ingatestone on Wednesday 7 July 2021. Arrival time at the hotel will be from 6.30pm with a hot buffet available from 7.30pm followed by a disco until 11.00pm. Please note that transport to and from the event is the parents' responsibility and that we expect students to have left the Ivy Hotel as soon as the event is finished.

The cost per head will be £44.50. This great price includes: hire of venue, a welcome drink, hire of DJ, a hot buffet that will cater for all dietary requirements plus chocolate fountain, photo booth, decorations, security staff and a photographer at the venue.

Payment by must be made in full via ParentPay by Friday 30 April 2021. The attached medical consent form must be completed and returned to the finance office by the same date.

As I am sure you are aware, there is still uncertainty as to whether full restrictions will definitely have been lifted by this date, and there is a chance that the event may not be permitted to take place. If this happens, we will attempt to postpone until a later date; unfortunately payments are non-refundable.

Whilst we know how fantastic our students are, we and the management of the hotel reserve the right to refuse entry, or ask students to leave, where we consider behaviour to be unacceptable.

Students will also require ID to prove that they are over 18 years of age if they wish to purchase alcoholic drinks at the venue; they are not permitted to bring alcohol into the event with them.

We hope that every year 13 student would like to be involved in this final St Martin's event, enjoy their reward for all their hard work over the last two years and hopefully celebrate the end to COVID restrictions. If you have any questions regarding the ball, please do not hesitate to contact me directly on ipage@st-martins.essex.sch.uk

Yours sincerely

Mrs J Page
Head of Year 12 & 13

Be The Best You Can Be