



12 April 2021

Dear Parents and Carers

**Re: Mini Assessment Timetable**

Please find attached the Mini Assessments Timetable.

Your son or daughter's personal timetable will start to appear on Insight over the coming weeks. We request that the exams office are not contacted at this point if any subjects are missing from the personal timetable. Once the seating has been fully completed we will let you know.

I have also attached JCQ guidance in relation to this year's GCSEs and A-levels. This is also available under the exams section of the school website <https://www.st-martins.essex.sch.uk/site/data/files/users/2/files/exams/2020/4D3356BBD86EB7BC9F1B3F2CEF4B3A82.pdf>

If you require any further information please see the examinations section of the school website or alternatively you can contact me on 01277 238350 or [cadams@st-martins.essex.sch.uk](mailto:cadams@st-martins.essex.sch.uk).

Yours sincerely

Mrs C Adams  
**Senior Examinations Officer**

*Be The Best You Can Be*