



4 November 2020

Dear Parents and Carers

Re: Early school closure on Thursday 26 November 2020

Due to Year 11 parents evening taking place remotely on Thursday 26 November, I have decided to close the school at lunchtime for all year groups on this day in order to allow staff, parents and students time to familiarise themselves with the new technology and logistics of completing appointments on Microsoft Teams. Future parent evenings for other year groups, which are also more than likely to take place remotely, will not result in similar early school closures.

Due to the ongoing staggered finish times this means that Years 7-9 and 12 will leave school at 1.20pm, followed by Year 10, 11 and 13 at 1.30pm. The school contract buses have been informed and will be altered accordingly. Food will only be available from the canteen at break time. Students are expected in school the following morning at the usual time of 8.25am.

Information regarding the evening for Year 11 parents will be sent out separately by Mr Smith, Director of Key Stage 4, very shortly.

Thank you for your continued support of our school in the most challenging of times.

Yours sincerely

Ian Smyrk
Headteacher

Be The Best You Can Be