



24 August 2020

Dear Parents and Carers

Newsletter 2020/2021

I hope you are keeping well and enjoying the summer.

Further to my letter dated 13 July 2020, I am very much looking forward to welcoming back all students at the start of a new academic year.

As you are aware, attendance at school is compulsory from September. I appreciate that as parents and carers you may be anxious to send your child back, however, it is vital for them to return to school to minimise any possible impact of the pandemic on their education, wellbeing and wider development.

While Covid-19 remains in the community, we have been following all the health and safety guidelines from the Department of Education and Essex County Council and have put in place all the arrangements outlined in my letter dated 13 July to prepare for staff and students to return as safely and as normally as possible in September.

Start of next term

The detailed arrangements for the return to school are as per the letters you received from Mr Goddard (KS3 and KS4) and Mrs Howells (KS5) at the end of the summer term.

Students return to school on Wednesday 2 September 2020. Year 7 students need to make their own travel arrangements for the first morning and should arrive at registration in their designated venue at 8.25am. There is a bus service available run by SJH Travel for Year 7 only that is running on the day for the first morning. SJH Travel (Tel: 01268 526999). Please be aware that this is a staggered start for Year 7 only and staff will be on hand to direct them to their registration venues.

Half Year Group	Registration Venue
Surnames from A to L	South Hall
Surnames from M to Z	Sports Hall

Years 8-11 need to arrive in school on the first day and go to their form room for an 11.00am start. Tutor lists and rooms will be displayed in and around the school and students will also be informed about the location of year group zones on the first morning. Students in Years 12 and 13 begin term on Thursday 3 September for registration at 8.25am. The timetable included in this letter gives the bus times for Wednesday 2 September 2020 late start and the rest of the term.

Catering

The school canteen and food outlets will be open as usual, serving hot and cold food. All food will be wrapped or "grab and go".

Be The Best You Can Be

Term Dates for Students in 2020 – 2021

Autumn Term *Wednesday 2 September/**Wednesday 3 September – Friday 18 December 2020

Half Term: Monday 26 October – Friday 30 October 2020

*Year 7 start Wednesday 2 September at 8.25am. Years 8-11 start at 11.00am.

**Years 12 and 13 start Thursday 3 September at 8.25am.

Spring Term: Monday 4 January 2021 – Friday 26 March 2021

Half Term: Monday 15 February – Friday 19 February 2021

Easter Holidays: March 26 March – Monday 12 April 2021

Summer Term Monday: 12 April 2021 – Tuesday 20 July 2021

(May Bank Holiday – Monday 3 May 2021)

Half Term: Monday 31 May – Friday 4 June 2021

Non-Student Days: Monday 1 September 2020; Friday 23 October 2020; Friday 16 July; Monday 19 July and Tuesday 20 July 2021.

Pastoral System

We have a dedicated, fully qualified school nurse, Mrs Plant, and each year group will have one head of year and a full time, non-teaching year administrator whom parents and carers should contact in the first instance. Please see below for contact details:

Year	Head of Year	Year Administrator	Direct Dial
7	Miss C Emms	Mrs S Blake	01277 358362
8	Miss A Frappell	Mrs B Whitfield (Year Administrator Manager)	01277 238302
9	Miss M Casey	Mrs K Carter	01277 358361
10	Miss G Welton	Mrs T Glenn	01277 238379
11	Miss A Bryant	Miss J Hunt	01277 238392
Sixth Form			
12 & 13	Mrs J Page	Mrs V Power	01277 358391

TRAVEL ARRANGEMENTS FOR FIRST DAY OF TERM – WEDNESDAY 2 SEPTEMBER 2020

	First Day of Term 2 September 11.00 am start	Normal Times 3 September onwards
BUS NO. 481		
West Horndon Station	10:21	07:46
West Horndon Village Hall	10:22	07:47
Herongate opp. Green Man	10:30	07:55
Herongate bus stop opp. The Garage	10:32	07:57
Ingrave – bus stop opp. St Nicholas Church	10:33	07:58
Hutton, St Martin's School	10:55	08:20
BUS NO. 483		
Doddinghurst Road, Parkwood Bus Stop	10:02	07:32
Doddinghurst Road, Pear Tree	10:03	07:33

Doddinghurst. Outings Lane/Church Lane	10:10	07:35
Doddinghurst. Outings Lane/The Gardens	10:12	07:37
Doddinghurst. Outings Lane/Doctor's Surgery	10:13	07:38
Kelveden Hatch, Stocks Lane (Dog & Partridge)	10:14	07:39
Hutton, St Martin's School	10:55	08:20
BUS NO. 484		
Ongar, Four Wantz South	10:02	07:32
Ongar, Stondon Road	10:05	07:35
Kelveden Hatch opp. The Eagle	10:09	07:39
Bentley, Frog Street	10:11	07:41
Pilgrims Hatch, opp. Rose & Crown	10:13	07:43
Robin Hood Shops	10:25	07:55
Wilson's Corner, Ingrave Road	10:29	07:59
Hutton, St Martin's School	10:50	08:20
BUS NO.485		
Blackmore Primary School	10:06	07:31
Blackmore, Nine Ashes Corner	10:08	07:33
Stondon Massey, Paslow Common Farm	10:10	07:35
Nine Ashes Road – opp Bricklayers Arms	10:13	07:38
Stondon Massey, Dines Corner	10:15	07:40
Stondon Massey, Hook End	10:11	07:41
Wyatts Green Road, Beehive Chase	10:17	07:43
Mountnessing, George and Dragon	10:20	07:50
Hutton, St Martin's School	10:55	08:20

PLEASE NOTE: Only passes or tickets issued by NIBS will be accepted on the buses. If you need to purchase a ticket to travel, please contact NIBS on: 01268 767870.

Yours sincerely

Ian Smyrk
Headteacher