



15 July 2020

Dear Parents and Carers

Re: School Return in September Years 7–11

Following the letter from Mr Smyrk dated 9 July 2020, I am writing to inform you of the detailed plans for the full return to school on Wednesday, 2 September 2020 for all students in years 7 to 11.

Year 7 students need to make their own travel arrangements for the first morning and should arrive at registration in their designated venue at 8.25am. Please be aware that this is a staggered start for Year 7 only and staff will be on hand to direct them to their registration venues

Half Year Group	Registration Venue
Surnames from A to L	South Hall
Surnames from M to Z	Sports Hall

Years 8 – 11 will begin school at 11am. Students will need to go straight to their form rooms when they arrive at school. Lists of form rooms will be placed around the school so students will know where their new form room is located.

We have planned a number of measures that take into account the government advice on the reopening of schools. The school day will be organised in the following way:

Start of School	NORMAL SCHOOL DAY	8:25am	<u>Natural Staggered Start</u> If students arrive early, then they go to their designated areas.
Tutorial Period		8:30am	
Period One		8:55am	
Period Two		10:00am	<u>Staggered Break Time</u> Key Stage 3 – 10.45am Key Stage 4 – 11.00am
Morning Break		11:00am	
Period Three		11:25am	<u>Staggered Lunchtime</u> Key Stage 3 – 1.15pm Key Stage 4 – 1.30pm
Period Four		12:30pm	
Lunch Break		1:30pm	
Period Five		2:15pm	<u>Staggered Period 5 and Finish</u> Key Stage 3 – Period 5 – 2.05 – 3.05pm Key Stage 4 – Period 5 – 2.15 – 3.15pm
End of School		3:15pm	

We are planning to regularly review this plan and we will keep you informed of any changes. We are also establishing year group 'bubbles' before school, at break and at lunchtimes. Each year group will have their own outdoor and indoor area that is designated for that particular year group. Students will be informed of these areas when they return to school and we will have clear signage around the school to help.

The directive from the government is that we are expecting all students to attend school full time. Full school uniform must be worn by all students as normal. Please make sure that this is organised in advance as it will be nearly six months since students last wore their uniform.

We also expect that all students will come to school fully equipped for learning. This includes all writing equipment and a calculator. We are also insisting that all students bring their own aprons for art and technology lessons for obvious reasons. If all equipment can be clearly named that would be beneficial. School bags are allowed for students and some school resources can be shared, but this will be kept to a minimum where possible.

After such a long time out of school, it is important that we all work hard to restore the natural rhythms of returning to school full time. Good morning routines and early nights will all help us return to normal as quickly as possible and we also strongly recommend that students walk or cycle to school.

One of the emerging issues of the last few days is the wearing of face coverings being made compulsory in shops. We will again follow the government advice if and when it changes, but we have also had assurances that this will not be needed in schools.

We will continue to monitor the situation carefully and inform you of any changes that the government make to their overall plan to reopen all schools, full time in September.

Wishing you all a happy and healthy holiday.

Kind regards

A handwritten signature in black ink, appearing to read 'D. N. Goddard', written in a cursive style.

Mr D N Goddard
Deputy Headteacher