



16 June 2020

Dear Parents and Carers

Re: Year 11 Return of English literature texts and collection of yearbooks and hoodies

I hope this letter finds you and your families well. I am writing to inform you of the details for returning English literature texts and collection of yearbooks and hoodies.

Each year English literature texts are passed down to the next cohort. Any unreturned books means that new texts have to be purchased and consequently any books not returned may be charged for. Any equipment loaned by the school will also need to be returned at this time. The texts that must be returned are:

- The Sign of Four
- Merchant of Venice
- An Inspector Calls

Students will be invited into school as tutor groups during allocated time slots over a six-day period as below. Parents and carers should park at the bottom of the south car park and students should go straight into the Boys Gym. Once they have returned their books and collected their items students are to leave the school site immediately. There will be signs showing students entrance and exit routes and all must follow these to maintain social distancing requirements.

Sessions are as follows:

Tuesday 7 July	10am-11am	Becket 1	11.30am-12.30pm	Becket 2
Wednesday 8 July	10am-11am	Becket 3	11.30am-12.30pm	Hunter 1
Thursday 9 July	10am-11am	Hunter 2	11.30am-12.30pm	Hunter 3
Friday 10 July	10am-11am	Quinlan 1	11.30am-12.30pm	Quinlan 2
Monday 13 July	10am-11am	Quinlan 3	11.30am-12.30pm	Roman 1
Tuesday 14 July	10am-11am	Roman 2	11.30am-12.30pm	Roman 3

The school is seeking clarification on the logistics of examination result collection and will be in touch in due course regarding this; similarly, we will update you regarding the prom soon. If there are any issues or questions with the above, please don't hesitate to contact me as usual via email ssmith1@st-martins.essex.sch.uk

Yours sincerely

Mr S Smith
Director of Key Stage 4