



Headteacher: Mr Ian Smyrk

21 April 2020

Dear Parents and Carers

Re: Berlin Trip Revised Dates

Firstly, I would like to thank you for your patience at this time regarding the above trip to Berlin. I have been in close contact with the tour operator, Halsbury and I am pleased to announce that we have managed to secure new dates for the trip at no additional cost. The trip will now take place from Wednesday 4 November until Saturday 7 November 2020. The itinerary will remain the same.

If you have any payments outstanding, the full balance of £630 needs to be settled by Friday 26 June 2020.

In the meantime, should you have any queries, please do not hesitate to contact me at dbourton@st-martins.essex.sch.uk.

Yours sincerely

Mr D Bourton
Teacher of German & Trip Leader