



20 March 2020

Dear Parents and Carers

**Re: Year 9 Progress Reports**

Please be advised your son or daughter's report is now available to view on the St Martin's website. Select Insight reports from the main menu, which will then take you to the Insight login where you can view the report.

This is the second of three reports during this academic year, detailing your son or daughter's progress.

Your son or daughter's progress report informs you of his or her current working at grade, progress towards his or her GCSE target and his or her attitude to learning.

Progress is measured against a student's GCSE targets on the new 9-1 grades. So we can better monitor your son or daughter's progress, you may see grades on this report followed by a + or – sign. If a pupil is working at the lower end of grade 2, for example, they will be awarded a 2-; if they are a secure grade 2, they will be awarded a 2=; if they are working at the higher end of grade 2, they will be awarded a 2+.

In determining your son or daughter's working at grade, teachers will assess a range of skill areas including listening, speaking, modelling and creativity in design, for example, as well as the more traditional assessments of knowledge and understanding of the work covered. I hope this report will provide material for discussion between you and your child and between your child and his or her classroom teacher.

If you have any queries regarding your son or daughter's progress, please contact his or her Head of Year, either directly or via the Year Administrator:

Head of Year 9 – Mr G Welton  
[gwelton@st-martins.essex.sch.uk](mailto:gwelton@st-martins.essex.sch.uk)

Year 9 Administrator – Mrs T Glenn  
[tglenn@st-martins.essex.sch.uk](mailto:tglenn@st-martins.essex.sch.uk)

Yours sincerely

Mr J Peacock  
**Assistant Headteacher**