



14 February 2020

Dear Parents and Carers

Re: Year 11 Leavers' Prom

The Year 11 Leavers' Prom will take place on Friday 3 July 2020 at Greenwoods Hotel and Spa, Ingatestone CM4 9BE from 7.00pm - 11.30pm.

If you would like your son or daughter to attend, please complete the medical consent form and return it to the finance department, St Martin's House. The full non-refundable payment of £39 should be made via the school's ParentPay system by **Friday 3 April 2020**.

The ticket price includes a fruit punch upon arrival, a finger buffet and disco. There will also be a magician performing throughout the night. A photographer will be available and all the photos will be published on the photographer's website after the event for you to purchase at an additional cost. Students will be given a secure log-in to access these photographs.

Please note there will only be one ticket issued per student and only Year 11 students from St Martin's School will be eligible to attend.

Yours sincerely

Mr R Durrance
Head of Year 11

