



12 February 2020

Dear Parents or Carers

Tour of the Palace of Westminster and Workshop on Laws and Debating

I am writing to inform you that your son or daughter has been successful in gaining a place on the Houses of Parliament trip in London on Monday 9 March 2020.

Full payment for the trip is now required. The final cost is £24 and this should now be paid via ParentPay no later than Tuesday 25 February 2020.

It is important to note that should the payment deadline be missed, your son or daughter's place on the trip may be in jeopardy and his or her place may be given to another student on the waiting list.

We will travel by coach to and from the venue, leaving school at approximately 9.15am and returning to St Martin's by approximately 3.30pm. The coach will be in the South car park at the start of period one. Students will need to bring a packed lunch as opportunities to purchase food at the venue will be limited.

If you have any queries, please do not hesitate to contact me at jweatherley@st-martins.essex.sch.uk.

Yours sincerely

Miss J Weatherley
Teacher of English