



30 October 2018

Dear Parents and Carers

Re: Year 8 Trip to Paris

I am writing to inform you that your son or daughter was successful in gaining a place on the Paris trip.

A £100 deposit for the trip is now required and this should now be paid via ParentPay to the finance office by no later than the 2 November 2018.

It is important to note that should the payment deadline be missed, your son or daughter's place on the trip may be in jeopardy and their place may be given to another student on the waiting list.

If you have any further queries, please do not hesitate to contact me at the school on epenhaligon@st-martins.essex.sch.uk

Yours sincerely

Miss E Penhaligon
Teacher of French