



5 November 2019

Dear Parents and Carers

**Re: Sixth Form Open Evening for Year 11 Students and Parents**

The St Martin's Sixth Form open evening is on Wednesday 13 November 2019. In order to allow members of staff to prepare displays and exhibitions, students in Years 7 to 13 will be dismissed at 1.30pm on that day. Some students will remain at school on a voluntary basis to help prepare rooms for open evening. For any students who are in receipt of free school meals these can be collected at break time. School buses will depart from south car park at 1.40pm.

On the following morning, Thursday 14 November, school will begin at 10.00am, period 2. Bus times for Thursday 14 November are set out on the next page. I would like to advise you that Essex County Council enforce a strictly NO TICKET/NO RIDE policy. If your child needs to purchase a ticket to travel, please contact NIBS on 01268 767870. SJH Coaches have been notified of the early closure and later start and have confirmed that on Thursday 14 November they will pick up in the morning **an hour later than normal**. I hope this information will be helpful to you.

The open evening for Year 11 students and parents will open at 4.30pm and close at 7.30pm and there is no need to book if you intend to attend. Upon arrival please go to the Sixth Form Centre to register and collect an information booklet. The Head of Sixth Form will be giving presentations in the PA Sports Hall at 5pm and 6pm. All subjects will be represented during the evening and current Sixth Form students and staff will also be available to answer any questions. Further information regarding entry requirements and subjects offered in the Sixth Form as well as a link to the application form can be found under the Sixth Form area of the school's website.

We look forward to seeing you there.

Yours sincerely

A handwritten signature in blue ink that reads 'S Howells'.

Mrs S Howells  
**Head of Sixth Form**

**14 November - 10.00am start**

**COACH NO. 481**

West Horndon Station	09.21
West Horndon Village Hall	09.22
Herongate opp. Green Man	09.25
Herongate bus stop opp. The Garage	09.27
Ingrave – bus stop opp. St Nicholas Church	09.28
Hutton, St Martin's School	09.50

**COACH NO. 483**

Doddinghurst Road, Parkwood Bus Stop	09.02
Doddinghurst Road, Pear Tree	09.03
Doddinghurst. Outings Lane/Church Lane	09.05
Doddinghurst. Outings Lane/The Gardens	09.07
Doddinghurst. Outings Lane/Doctor's Surgery	09.08
Kelvedon Hatch, Stocks Lane (Dog & Partridge)	09.09
Hutton, St Martin's School	09.50

**COACH NO. 484**

Ongar, Four Wantz South	09.02
Ongar, Stondon Road	09.05
Kelvedon Hatch opp. The Eagle	09.09
Bentley, Frog Street	09.11
Pilgrims Hatch, opp. Rose & Crown	09.13
Robin Hood Shops	09.25
Wilson's Corner, Ingrave Road	09.29
Hutton, St Martin's School	09.50

**COACH NO. 485**

Blackmore Primary School	09.01
Blackmore, Nine Ashes Corner	09.03
Stondon Massey, Paslow Common Farm	09.05
Nine Ashes Road – opp Bricklayers Arms	09.08
Stondon Massey, Dines Corner	09.10
Stondon Massey, Hook End	09.11
Wyatts Green Road, Beehive Chase	09.13
Wyatts Green Road, Petits Lane	09.14
Mountnessing, George and Dragon	09.20
Hutton, St Martin's School	09.55