



3 June 2019

Dear Parent and Carers

**Re: Bristol University Chemistry Camp**

As we move closer to our visit to Bristol University on Thursday 27 June 2019 I would like to remind you of some key requirements of the visit.

**Travel Arrangements**

**Thursday 27 June 2019**

We will be travelling with Hailstone coaches to Bristol University. Students will meet in the south car park at 6.25am to be registered before boarding the coach. Your child should bring something to eat during the journey as they are unlikely to have eaten breakfast beforehand. Students should also bring a packed lunch or alternatively they may purchase food at the University campus. Dinner will be at "Zaza Bazaar" in the city centre, which offers a range of food types.

**Friday 28 June 2019**

We will depart Bristol University at 5.30pm and expect to arrive back at St Martin's at approximately 8.00pm. Please be at the south car park to collect your child. Should we be delayed, we will post a message on the school trips twitter account.

**Behaviour**

Students are expected to follow normal school rules and will not be permitted to smoke or drink alcohol.

**What to bring**

- Small suitcase or holdall (students will have to carry their own bags from the University to the Premier Inn (15 min walk)
- Suitable clothes for the laboratory (see below)
- Students may want to bring a change of clothes for the evening meal
- Jumper or jacket for the evening
- Wash bag. **No towel is needed.**
- Medication (hay fever, pain relief, plasters). If your child is an EpiPen user, they should have an in date pen with them at all times. The trip leader will also require a secondary back up.

**Mobile phones and valuables**

Students can of course take their mobile phone with them but we cannot take responsibility for any loss or damage to these items. We advise that students avoid bringing valuables on the trip, as with any city, there is always a risk of pickpockets. We ask that the students keep expensive items out of sight and in a closed bag and take care of money.

**Money**

Dinner on Thursday will be at "Zaza Bazaar" in the city centre and the following morning a buffet breakfast will be served at the Hotel. Both meals have been accounted for in the cost of the trip, however, students will need to bring some money for any other purchases.

### **Accommodation**

We will be staying at the Premier Inn, Finzels Reach in Bristol City Centre.

### **Special dietary requirements and medical information**

Any medication that your child needs to take should be placed in a clear plastic bag labelled with their name and instructions as to how it is administered. This should then be handed to me before boarding the coach for safekeeping. However, students should keep their inhalers with them at all times. If dietary requirements or medical information have changed since you provided the information for this trip, then please contact me.

### **Staff contact details whilst away**

Should you need to get in touch, I will have a school mobile with me and the number is: 07833 453776. Please only contact me in the event of an emergency.

### **Health and safety requirements**

I would also like to draw attention to some of the key health and safety requirements that the university are asking we adhere to. They have strict rules regarding clothing in the laboratories, as follows:

- Wear clothing in the laboratory that will provide maximum body coverage. No shorts, dresses, skirts or three-quarter length trousers.
- Long trousers or jeans must be worn to cover all of your legs with no exposed skin.
- Wear long socks to cover the ankles if necessary. Only enclosed shoes may be worn in the laboratories e.g. no open-toed shoes/sandals, flip flops, ballet pumps or any kind of shoes that expose the top of the foot. Trainers are acceptable.
- All long hair must be tied back.
- Please ensure that long or large necklaces are safely tucked away.

It is strongly advised that students do not to wear contact lenses in the laboratory, even under safety glasses. Solvent vapours can build up behind the lens. 'Soft' contacts are especially dangerous as solvents can dissolve in the lenses themselves and be released over several hours. Parents should note that students who fail to observe safety rules, including inappropriate clothing, will not be admitted into laboratories.

Should you have any further queries, please do not hesitate to contact me at the school on 01277 238318 or [jpeacock@st-martins.essex.sch.uk](mailto:jpeacock@st-martins.essex.sch.uk).

Yours sincerely

Mr Peacock  
***Assistant Headteacher (Trip Leader)***