



16 May 2019

Dear Parent or Carer

Re: Art and Design coursework

I am writing regarding the Art and Design coursework that your son or daughter is currently completing. Students have now completed their workshops and additional pieces that will support the sustained project which they have started this term. This project will run until December 2019 and equate to 60% of their overall grade. Attached is an overview of the coursework structure we have created to help our students reach their potential. This is to enable all stakeholders to work collaboratively in the understanding of homework and classwork expectations.

The coursework is built up of a series of boards; outlined on the overview is the expectation of each board and its due date. **Students will be expected to hand in their boards to their class teacher in the first lesson of the week commencing date shown on the overview.** I must stress, it is vitally important that students stay on target during this period of time as year 11 is fast approaching. Students will receive 1:1 tutorials and guidance from their teacher to assist them in the completion of this work, but will also be expected to continue with this at home to ensure they achieve the best grade possible. You should naturally see an increase of art homework from this day forward to support the completion of the attached.

May I also take this opportunity to remind students that the art department is open Monday to Thursday during lunchtimes and until 5pm for students to work on their coursework. Students can also borrow equipment such as cameras etc. providing they complete a loan agreement form which requires parental or carer signature.

If you wish to discuss this matter further, please do not hesitate to contact me during school hours.

Yours sincerely

Miss S Corless
Head of Art

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