



10 May 2019

Dear Parent or Carer

Re: Year 10/12 Art Trip: London Galleries – V&A Museum and Saatchi Gallery

I would like to offer your son or daughter the opportunity to take part in the year 10/12 art trip to London on Wednesday 3 July 2019.

Students will be attending the V & A Museum, Cromwell Road, and the Saatchi Gallery, Kings Road in London. They can also explore the surrounding locations and architecture if relevant to their art coursework. Coursework is 60% of the final grade at GCSE and A-level, therefore engaging with live art and enhancing their contextual observations is vital to informing their practice as art students. They should also bring media to record their observations such as pencils, a sketchbook and/or a camera. Photographs, sketches, observations and inspirations from this visit can be submitted as part of their coursework, and could potentially drive it to greater depth.

The itinerary will be as follows:

8.40am - 10.00am	Coach from St Martin's School to V&A Museum.
10.00am - 12.00pm	Tour V & A Museum. Students to explore work relevant to their project.
12.00pm - 1.00pm	Lunch and walk to Saatchi gallery (0.8 mile walk).
1.00pm - 3.00pm	Tour Saatchi Gallery. Students to explore work relevant to their project.
3.00pm - 4.30pm	Coach from Saatchi Gallery to St Martin's School.

It is important that parents are aware that individual students will not be under the direct supervision of staff at all times during the visit. At times, students may be permitted to wander more freely, in small groups of no less than four, around easily defined areas such as shopping malls, a square or a clearly identified block of streets indicated by a map which will be given to the individual students. Students will not be allowed to wander alone or outside the defined area or leave the group without the explicit permission of staff. Staff will remain within the designated areas so that they are available should difficulties arise and an emergency number will be issued to the group to be used if they become separated at any time. Students may wear non-uniform and should wear comfortable footwear and clothes suitable for touring London and visiting the galleries. Students should bring their own packed lunch but may also like to bring some money to buy food and drink during the day. All students will be expected to behave responsibly in line with the St Martin's behaviour policy.

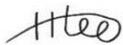
We will take a return coach trip to London which will cost £14.50 per student. The group will be led by me, Mrs H Lee accompanied by Mrs L Stanford, Miss S Corless and Mrs A Ashby. Places on the trip are limited and will be randomly allocated by computer to ensure fairness. You do not need to enclose a deposit at this stage and if your son or daughter is successful in gaining a place you will be informed when payment is required. It is important to note that

should the payment deadline be missed your son or daughter's place on the trip may be in jeopardy. Unsuccessful students will be placed on a waiting list.

If you are interested in your son or daughter participating, please fill in the attached consent form with full medical information and dietary requirements included. Please return the consent form to the finance office by Friday 31 May 2019.

If you have any further queries, please do not hesitate to contact me at the school on 01277 238300 or HLee@st-martins.essex.sch.uk

Yours sincerely

A handwritten signature in black ink, appearing to read 'H Lee'.

Mrs H Lee
Teacher of Art