



1 May 2019

Dear Parent or Carer

Re: MFL trip to Munich 20 - 23 June 2019

Now that the Munich trip is fast approaching, I would like to invite you to the parents meeting for the trip which will take place on Thursday 6 June 2019 at 5pm in the South Hall. This meeting is important as it will allow me to go through the main itinerary of the trip, discuss with you the luggage requirements of the airline and to go over the rules and expectations.

If you are unable to attend please email me on the email address below, and I will send you any relevant information which you require.

If you have yet to provide me with a photocopy of your son or daughter's passport, can you ensure that this is done as a matter of priority and please ensure that they are also in possession of a European Health Insurance Card (EHIC).

Due to the very early departure, the coach for the airport will leave St Martin's at 03:30am on Thursday 20 June.

If, at any point, you should have any questions, please do not hesitate to email me at dbourton@st-martins.essex.sch.uk.

Yours sincerely

Mr D Bourton
Teacher of MFL/Trip Leader