



29 March 2019

Dear Parents and Carers

***Re: Art and Design exam arrangements/additional sessions***

I am writing regarding the Art and Design exam arrangements and catch up sessions that are available for your son or daughter to attend.

The GCSE practical exam will take place on 29 and 30 April 2019. Students must arrive no later than 8.25am at the creative arts block for both days, where they will be registered and set-up for the exam. The exam board allows students to work on preparation before the exam; advance preparation can be instrumental to success. The art staff are offering a number of additional sessions over Easter and also a Saturday session the weekend before the exam. If students can attend the Saturday particularly, it will allow them to prepare their workstation ready for Monday.

The exam is fast approaching and it is vitally important that the students stay on target during the exam period. It is worth 40% of the final GCSE and in order to achieve their maximum potential it is imperative they attend these sessions. Students will have full access to art rooms, specialist materials and invaluable guidance from their teachers.

May I also take this opportunity to remind students that the art department is open Monday-Thursday lunchtimes and Wednesday/Thursday until 5.30pm for them to work on their exam preparation.

Students will need to bring any necessary snacks or drinks to the sessions as there will not be any school catering available during these days.

The sessions will take place on the following dates:

Monday	8 April	9am - 2pm
Tuesday	9 April	9am - 2pm
Wednesday	10 April	9am - 2pm
Saturday	27 April	9am - 2pm (Last day before the exam)

**Students will be expected to hand in their exam boards 1-5 to their class teacher at the start of the exam on Monday 29 April 2019. Students cannot work on their boards after this time. I have attached the exam overview so that you are aware of the expectations at hand in.**

Please can you return the below reply slip to confirm your child's attendance at one or more of these sessions.

If you wish to discuss this matter further, please do not hesitate to contact me during school hours.

Yours sincerely

Miss S Corless  
**Head of Art**

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**Reply Slip**

Please return to Miss Corless in the art department.

Name: ..... Form: .....

will be attending the art sessions below:

- Monday      8 April      9am - 2pm
- Tuesday      9 April      9am - 2pm
- Wednesday    10 April      9am - 2pm
- Saturday      27 April      9am - 2pm (last day before the exam)

Signed: ..... Date: .....  
(parent or person with parental responsibility)

Emergency contact name and number: .....