



5 March 2019

Dear Parents and Carers

**Re: Examination Clashes Summer 2019**

It has come to our attention that your son or daughter has an examination clash on 17 May 2019 between Physical Education and Drama.

Details of the new arrangement can be found on your son or daughter's individual examination timetable, which can be viewed by logging onto Insight.

It is extremely important that once the first examination has finished, students that have this clash do not leave the examination room with the other students; if they do, they will have broken exam board regulations and will not be permitted to sit their second examination.

If your son or daughter withdraws from one of these examinations they must inform the examinations office immediately; these clash arrangements will be void and the original times must be adhered to.

If you require any further information, please do not hesitate to contact me on 01277 238350 or [cadams@st-martins.essex.sch.uk](mailto:cadams@st-martins.essex.sch.uk).

Yours sincerely

Ms Carly Adams  
**Senior Examinations Officer**