



29 January 2019

Dear Parents and Carers

Re: Chicago, Business and Economics Trip 2019 – Revised Date & Cost

I am pleased to confirm that for the Business and Economics trip to Chicago later this year we have been able to obtain a £253 reduction in the cost of this trip per student. Students will gain the same great experiences at a lower cost, however in order to benefit from this cost saving, the dates of the trip have changed. **The trip will now be 24-31 October 2019 and will overlap with the October half term.**

If you would like your son or daughter to take part in this trip, please return the reply slip and consent form (if you have not already done so), together with a non-refundable deposit of £395 (by cheque made payable to St Martin's School) to the school finance office by Friday 1 February 2019. Subsequent payments are outlined in the table below.

Payment Schedule

| Due Date | Amount | Method of Payment |
|-----------------|-----------------|-------------------|
| 1 February 2019 | £395.00 | Cheque |
| 1 March 2019 | £319.25 | ParentPay |
| 1 April 2019 | £319.25 | ParentPay |
| 1 May 2019 | £319.35 | ParentPay |
| 1 June 2019 | £66.25 | ParentPay |
| TOTAL | £1419.00 | |

The payments from March to June must be paid via ParentPay. It is important to note that should the payment deadline be missed, your son or daughter's place on the trip may be in jeopardy and his or her place may be given to another student on the waiting list.

The overall cost of the trip will now be £1419 and will include: accommodation, flights and transport in America, breakfast and evening meals, a USA tour representative for the duration of our stay, all excursions and visits, travel to and from the airport in the UK, and all administrative costs. We are staying at the Freehand Hotel, Chicago.

The trip is being offered to students currently in year 12, and there is a maximum of 30 places available. There has been some extremely positive interest in this trip and should demand exceed this, places will be randomly allocated. I will be able to confirm whether your son or daughter has a place on the trip after the deadline of Friday 1 February 2019. Where students are initially unsuccessful in obtaining a place, I will maintain a waiting list and places will be offered later in the year should they become available.

As a reminder the trip highlights are:

- *City Overview Tour & Talk with Business Exec*
- *Cubs Baseball Game*
- *Dinner at Guorganos Chicago Pizza*
- *Hancock Building Observatory*
- *Chicago Board Options Exchange Experience*
- *Chicago River Architectural Cruise*
- *The Art Institute and Millennium Park*
- *Foodlife Water Tower*
- *Chicago Federal Reserve Money Museum*
- *Dinner at Latin city*
- *Macys History & Business Tour*
- *Chicago Theatre Tour*
- *Dinner at Italian Village*
- *Shedd Aquarium*
- *Board Spirit of Chicago*
- *Magnificent Mile (Shops)*

I will be holding an information evening for this trip in June 2019 for which I will send out further details nearer the time. If you have any further queries please do not hesitate to contact me via email mbethell@st-martins.essex.sch.uk

Yours sincerely

Mr M Bethell
Teacher of Business and Economics

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Chicago Business and Economics Trip 2019

Date: _____

First Name (of student): _____

Surname Name (of student): _____

Deposit attached (Circle): Yes or No

Business or/and Economics Student (Circle): Business or/and Economics

Parent/Carer Signature: _____