



3 October 2018

Dear Parent or Carer

Re: Year 7 Activity Trip to Marle Hall Outdoor Education Centre

I am pleased to announce that your son or daughter has gained a place on the above trip.

An information evening will be held shortly before the departure date of the trip when we will address any questions you may have and give final details of the itinerary.

In the meantime, should you have any queries, please do not hesitate to contact me via email: istannard@st-martins.essex.sch.uk

Yours sincerely

Miss I Stannard
Trip Leader