



12 December 2018

Dear Parents and Carers

**Re: Duke of Edinburgh Silver Award**

I am pleased to confirm that your son or daughter has successfully obtained a place on the Silver Duke of Edinburgh Award at St Martin's School. I apologise for the delay in sending this letter but as this is a new award, it needed to be approved by the school governors. Your son or daughter will be given their booklets at the meeting tomorrow, Thursday 13 December. As stated in the original letter the cost of the award will be £258. This includes expedition costs and equipment such as tents and cooking equipment. We now require a £30 deposit to register your son or daughter on the award, this has been added to your ParentPay account. The payment deadline for this is Friday 14 December 2018 so please let me know if you will have any issues due to the short notice.

A reminder of the following key dates that your son or daughter must attend over the academic year in order to complete their award:

13 December	3.30-5.00	E-D of E and sections – St Martin's – Library Computer Rooms
16 January	3.30-5.00	Equipment / Kit Lists / Rucksack Packing – St Martins (S004)
23 January	3.30-5.00	Camp Craft – St Martin's (Outdoor Learning Space)
13 February	3.30-5.00	Navigation/Route Planning – St Martin's - (S004)
6 March	3.30-5.00	Route Planning (Practice Expedition) – St Martin's (S004)
13 March	3.30-4.30	Equipment Distribution – St Martin's (R003)
15 – 17 March		Practice Expedition (South Downs)
8 May	3.30-5.00	Route Planning (Assessment) – St Martin's (S004)
2 July	3.30-4.30	Equipment Distribution – St Martin's (R003)
11-14 July		Assessment Expedition (Buxton)

It is important that your son or daughter makes a start to the physical, skill and volunteering element as quickly as possible. For more information regarding specific activities please visit the Duke of Edinburgh website <http://www.dofe.org/>. If they are unsure about how long a section should be done for they will have an opportunity to ask Angela Dellar, our Essex Duke of Edinburgh area co-ordinator who will be coming to the meeting on Thursday.

If you have any questions please feel free to contact me on the following email: [istannard@st-martins.essex.sch.uk](mailto:istannard@st-martins.essex.sch.uk).

Yours sincerely

Miss I Stannard  
**Duke of Edinburgh Silver Award Co-Ordinator**

