



4 December 2018

Dear Parents and Carers

Re: A-level languages speaking conference – Billericay School

I would like to offer your son or daughter the opportunity to take part in the A-level languages speaking conference. The date of this visit is **Friday 14 December from 12.15pm**.

The students will be attending **The Billericay School** and lunch will be provided for a small cost of £3 per student on the day. The students will take part in a number of activities organised as part of the trip to help in their studies. Students will be expected to behave responsibly in line with the St Martin's behaviour policy. The itinerary is as follows:

- Ice breaker activities in the target languages (French/German)
- Each student will present their individual research project (IRP) and take questions
- Informal chat in French or German over lunch
- Final quiz

The trip will provide Year 13 an opportunity to practise their IRP before the mock exams. The aim is to create an informal and friendly environment where each student can present their own research to others and take questions. This should enable them to build confidence and to learn from each other.

Students should make their own way to The Billericay School either by car or via public transport. The group will be led by me, Mrs Cajee.

If you are interested in your son or daughter participating, please fill in the attached consent form with full medical information and dietary requirements included. Please return the consent form and tear-off slip below to room N203 or the languages office by Monday 10 December at the latest.

If you have any further queries, please do not hesitate to contact me at the school at hcajee@st-martins.essex.sch.uk

Yours sincerely

Mrs H Cajee
Head of French

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Please return the below to Mrs Cajee in N203 or the languages office in North Block by **Monday 10 December**.

I give permission for my son/daughter _____ [Name/Form] to attend the *A-level languages speaking conference – Billericay School*

He/she will be travelling by car/public transport. [Please delete as appropriate]

Signed _____ [Parent signature]