



26 November 2018

Dear Parent or Carer

**Re: Duke of Edinburgh Bronze Award**

I am pleased to confirm that your son or daughter has successfully obtained a place on the Bronze, Duke of Edinburgh Award at St. Martin's School. Your son or daughter has already attended the initial meeting in November. They will now begin their journey of training in order to prepare for the exciting practice and assessed expedition weekends. It is essential that these sessions are well attended to upskill and ensure safety and success during the expedition. Please note that the fee charged is non-refundable and participants may not complete the award if they are unable to take part in the sessions. A reminder of the training dates are as follows;

- 5 December - countryside code + food Selection - St Martin's (S004) - 3.30pm - 5.00pm
- 13 December - food and cooking – St Martin's (food/tech block) - 3.30pm - 5.00pm
- 16 January - equipment/kit-lists/rucksack packing - St Martin's (S004) – 3.30pm - 5.00pm
- 23 January - camp craft - St Martin's (outdoor learning space) - 3.30pm - 5.00pm
- 13 February - basic navigation/route planning - St Martin's (S004) - 3.30pm - 5.00pm
- 20 March - route planning (practice expedition) - St Martin's (S004) - 3.30pm - 5.00pm
- 3 April - route planning (practice expedition) - St Martin's (S004) - 3.30pm - 5.00pm
- 9 May - equipment distribution - St Martin's (S004) - 3.30pm - 4.30pm
- 11-12 May - practice expedition (Skreens Park, Chelmsford) - 12:00 midday (11 May) - 3:00pm (12 May)
- 5 June - route planning (assessment) - St Martin's (S004) - 3.30pm - 5.00pm
- 12 June - route planning (assessment) - St Martin's (S004) - 3.30pm - 5.00pm
- 15 -16 June - assessment expedition (Danbury) - 11:00am (15 May) - 3:00 pm (16 May)

As listed in the previous letter, the cost of the Bronze award is £206 per student. You have now been added to Parentpay. Can I please ask that the payment is made by Friday 30 November to allow a group order of student booklets. Once payment is received, your son or daughter will shortly receive their Bronze Award booklets, have their edofe accounts set up, and can begin to log the three other elements to the award.

It is important that your son or daughter makes a start to the physical, skill and volunteering element as quickly as possible. For more information regarding specific activities please visit the Duke of Edinburgh website: <http://www.dofe.org/>. Two of these activities need to be completed for three months and the other for six months. Your son or daughter cannot be certified without these elements completed. Each activity must be completed for a minimum of one hour per week for the three to six-month period.

Should you have any further questions or concerns, please do not hesitate to contact me via [rbias@st-martins.essex.sch.uk](mailto:rbias@st-martins.essex.sch.uk)

Yours sincerely

Mr R.Bias  
**Duke of Edinburgh Bronze Award Co-ordinator**