



14 November 2018

Dear Parents and Carers

**Re: Adventure International Trip to Bude, Cornwall from 26 May – 31 May 2019**

I am writing to inform you that your son or daughter has successfully secured a place on this trip. They have been allocated £200 funding for the trip, the cost is now £199.

All payments must be made via Parent Pay. The payment schedule is as follow:

Instalment - £159	by 6 December 2018
Instalment - £20	by 28 February 2019
Instalment - £20	by 28 March 2019

Please may I remind you that once payment has been made, it is non-refundable should your son or daughter withdraw from the trip, unless the place is taken by another student.

If you have any questions or issues, please contact me on [dshoker@st-martins.essex.sch.uk](mailto:dshoker@st-martins.essex.sch.uk)

Yours sincerely

Mr D Shoker  
**Trip Leader**