



7 November 2018

Dear Parents and Carers

Re: Emmanuel College, University of Cambridge.

Your son or daughter has been selected to take part in a visit to 'Emmanuel College, University of Cambridge' on Thursday 31 January 2019. We will be travelling by coach, picking up from school around 8.15am and returning around 4pm. Final details will be confirmed a few weeks before the trip.

Emmanuel College is one of the larger colleges of the University of Cambridge, which has a community of around 500 undergraduate students; 150 graduate students; 90 Fellows and 150 College Staff. It was founded in 1584, on the site of a Dominican priory, by Sir Walter Mildmay, Chancellor of the Exchequer to Elizabeth I. Parts of the monastic buildings remain today.

The students selected for this trip have been identified as some of our 'Most Able' students. The purpose of this trip is to give students an insight into university life and to consider their future career paths. The visit will involve a talk about the university; a chance to speak with current undergraduates; lunch in the main hall and a visit to a museum or department in the university.

Students will be expected to behave according to the St Martin's behaviour policy throughout. They will be under the direct supervision of staff at all times. Students will not be allowed to go outside the defined area or leave the group. Emergency contact numbers will be issued to all students.

The trip will be funded by the school and students will receive lunch provided by the university.

There are a limited number of places, therefore should the trip become over-subscribed, names will be drawn by lot and unsuccessful students will be placed on a waiting list. If you are interested in your son or daughter participating in this trip, please complete the attached consent form with full medical information.

Please return your consent and medical form to Mrs Fernandez in the English Department by Friday 30 November 2018.

If you have any further queries, please do not hesitate to contact me at the school on 01277 238300 or email: sfernandez@st-martins.essex.sch.uk

Yours sincerely

Mrs Fernandez
Lead Practitioner