



19 October 2018

Dear Parent or Carer

Re: The Big Bang - UK Young Scientists and Engineers Fair

Thank you for returning the response slip to show that you are interested in your son or daughter attending The Big Bang fair. I have managed to secure enough tickets for all those that expressed an interest before the deadline, therefore I ask that you return the full consent form with payment via ParentPay.

The trip will be on Wednesday 13 March 2019.

The Big Bang fair has many interactive stands for students to experience. Some of the top science and engineering companies such as Shell, Siemens and GSK will be in attendance. The fair has been designed to be of interest to ages ranging from 11-18. More detail about the fair can be found on their website <http://www.thebigbangfair.co.uk/>

Students will be expected to behave responsibly in line with the St Martin's behaviour policy. The itinerary is as follows:

- 06:45: Depart St Martins School by coach
- 09:45: Arrive at NEC, Birmingham
- 09:45-12:00: Students are free to enjoy the exhibition floor which includes exhibits, workshops and shows. A directory can be found on the website link attached below for preplanning: <https://www.thebigbangfair.co.uk/see-and-do/>
- 12:00: Students will check in with staff. This will be the designated time for lunch. Picnic areas are available for those that have bought packed lunches. If you plan to buy your lunch at the fair, there are numerous options for hot and cold meals. The venue recommends visitors bring £10 if purchasing lunch.
- 12:45-14:45: Students are free to enjoy the exhibition floor which includes exhibits, workshops and shows. A directory can be found on the website link attached below for preplanning: <https://www.thebigbangfair.co.uk/see-and-do/>
- 15:00: Depart the venue
- 18:00: Approximate arrival back at St Martin's School

There will be certain times when students are allowed free time. At these times they may be permitted to wander more freely, but in small groups no smaller than four. Students will not be allowed to wander alone or outside the defined area or leave the group without the explicit permission of staff. It is important that parents realise that individual students will not be under the direct supervision of staff at all times during the visit although staff will remain within the designated areas so they are available should difficulties arise. An emergency number will be issued to the group to be used if they get separated at any time.

The trip will be led by myself, Mr Peacock. The deputy trip leader is Miss French. We will be joined by four other science staff.

Full payment for the trip is now required; the final cost is £17 and this should now be paid via ParentPay with the consent form given to the Finance Office no later than **9 November 2018**. If you need help with logging into the ParentPay system, please contact the relevant Year Administrator's office.

Students should wear full school uniform for the trip. Cloakrooms are available at the event and charged at £1 per item. The halls can become quite hot when busy, so coats are not required. All activities are hands-on, so it is recommended the students use a rucksack to keep their hands free.

It is important to note that should the payment deadline be missed, your son or daughter's place on the trip may be in jeopardy and his or her place may be given to another student on the waiting list.

If you have any further queries, please do not hesitate to contact me at the school on 01277 238300 or jpeacock@st-martins.essex.sch.uk

Yours sincerely

Mr Peacock
Assistant Headteacher