



31 October 2018

Dear Parents and Carers

Re: Trip to the Science Museum

I would like to offer your son or daughter the opportunity to take part in the Science Museum trip. The date of this visit is **Thursday 15 November 2018** from 9.30am to 3.15pm and the trip will be free.

We will be travelling to the Science Museum by train to London. Please may I ask that the students bring their own lunch. The students will take part in a number of activities organised as part of the trip to help in their studies. Students will be expected to behave responsibly in line with the St Martin's behaviour policy. The itinerary is as follows:

- Educational Admission
- Red Arrows 3D (Flyzone)
- Wonderlab - The Equinor Gallery

There will be certain times when students are allowed free time. At these times, they may be permitted to wander more freely, in small groups of no less than three, around easily defined areas indicated by a map, which will be given to the individual students. Students will not be allowed to wander alone, outside the defined area or leave the group without the explicit permission of staff. It is important that parents realise that individual students will not be under the direct supervision of staff at all times during the visit although staff will remain within the designated areas so they are available should difficulties arise. An emergency number will be issued to the group to be used if they are separated at any time.

The group will be led by me, Mr T. Livingstone. I will also be accompanied by Mrs M. Sheppard, Mr N. Fisk and Mrs E. Pickett.

If you are interested in your son or daughter participating, please fill in the attached consent form with full medical information and dietary requirements included. Please return the consent form to the Finance Office by 7 November 2018.

If you have any further queries, please do not hesitate to contact me at the school on 01277 238300 and tlivingstone@st-martins.essex.sch.uk.

Yours sincerely

Mr T Livingstone
Science Teacher