

# HR Director

**Required 1 September 2022**

**Full Time: 37 hours per week, 52 weeks per year**

**Salary range: Scale 11, Points 38-42**

**Actual Pay £43,251 - £47,297 including Outer Fringe Allowance**

The primary focus of the HR Director is to provide leadership and professional management of HR Services across the Trust. Key responsibilities include developing and implementing a coordinated HR Strategy across the Trust, ensuring that the Trust is operating within a legally robust HR policy and procedural framework, and providing robust professional HR advice and management information to Line Managers within the Trust.

The applicant must be degree educated with specific qualifications relevant to the management of human resources. The applicant must possess excellent organisation and communication skills and have an in-depth knowledge of current employment legislation and best HR practice.

We are a high performing and successful multi-academy trust, which places our children and young people at the heart of everything we do.

**For a copy of the job description and person specification, together with details on how to apply, please see the Discovery Educational Trust website:**

**<https://www.discoveryeducationaltrust.co.uk>**

**If you would like more information regarding this role, our Chief Financial and Operations Officer, Paul Griffiths, would welcome the opportunity to speak to all interested parties. Please email [pgriffiths@discoveryeducationaltrust.co.uk](mailto:pgriffiths@discoveryeducationaltrust.co.uk) to arrange an informal, confidential conversation.**

The Discovery Educational Trust is committed to safeguarding its pupils against radicalisation and extremism and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. We follow safer recruitment practise and appointments are subject to satisfactory references, and enhanced DBS checks and medical clearance.

**Closing date: Midday 31 May 2022**