



St Martin's School

Be the best you can be

Executive Headteacher:
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1 June 2026

Dear Parents and Carers

Re: *My Child at School (MCAS)*

As you may be aware, we are in the process of transitioning our school Management Information System to Bromcom. As part of this change, our current communication platform, Satchel, will be discontinued at the end of this academic year.

To support this transition, we will be adopting Bromcom's My Child At School (MCAS) app as our primary communication and information platform. The MCAS Parent App is available to download from both the App Store and Google Play Store. It can also be accessed via a web browser at: <https://www.mychildatschool.com/>

To ensure a smooth introduction, we will be issuing login details to parents before September. Initially, you will be able to view attendance information and report absences through the app or website. Additional features—such as homework, behaviour points, and more—will be activated from September.

As part of our commitment to improving communication with parents and carers, the MCAS app will become our main method of sharing school-related information. For those unfamiliar with the platform, MCAS will allow you to view your child's attendance and performance, while also enabling us to send alerts and announcements directly to your device.

You will receive an invitation email to set up your account during the week commencing Monday 15 June. This email will be sent to the address we currently hold on record. Please note that invitation links expire after 24 hours, so we kindly ask that you complete your registration promptly.

Each invitation link is unique to your child's account and must not be shared. If your link expires or you do not receive an invitation, you can request a new one using the "Forgot Password" option on the MCAS app or website.

For guidance on using MCAS, please refer to the online parent/carer support materials available here: <https://docs.bromcom.com/article-categories/for-parents/>

Communications

We will continue to communicate via email and through Satchel until the end of this academic year. From September, all communication will be sent exclusively through the MCAS app. Once you have downloaded the app, please ensure that notifications are enabled on your device so that you receive all important messages and updates regarding your child's education.



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Chief Executive Officer: Mr R Duff
St Martin's School is proud to be part of the Discovery Educational Trust

Further Information

While exploring the app or reading the help guides, you may notice that some features are not yet visible. As we continue to configure the system, certain functions will be introduced gradually and may not be available immediately.

Yours sincerely

A handwritten signature in black ink, appearing to read 'John Peacock', with a stylized flourish at the end.

John Peacock
Assistant Headteacher