



10 November 2021

Dear Parent and Carers

**Re: Computer Science in Action**

I would like to offer your son or daughter the opportunity to take part in Computer Science in Action at the Emmanuel Centre, London on Friday 3 December 2021.

Computer Science in Action is the ultimate enrichment day for Key Stage 5 computer science students. In five lively sessions experts from academia and industry will explore relevant topics that complement the curriculum. These sessions will motivate students to excel and give them ideas about future careers. An additional talk on examination success will equip students with the tools to succeed, and each student will receive a revision guide to take home.

9:15am Parents and Carers to drop students at Shenfield station  
10:45am Arrive at Emmanuel Centre  
3:45pm Depart Emmanuel Centre  
4:50pm Students to be collected from Shenfield Station

There will be certain times when students are allowed free time. At these times they may be permitted to wander more freely, in small groups of no less than four, around easily defined areas such as shopping malls, a square or a clearly identified block of streets indicated by a map which will be given to the individual students. Students will not be allowed to wander alone or outside the defined area or leave the group without the explicit permission of staff. It is important that parents realise that individual students will not be under the direct supervision of staff at all times during the visit although staff will remain within the designated areas so they are available should difficulties arise. An emergency number will be issued to the group to be used if they get separated at any time.

The cost of the admission ticket will be £28.50, this does not include travel and students will need to bring money on the day to purchase their train tickets. The group will be led by me, and I will be accompanied by two colleagues. Places on this trip are limited and will be randomly allocated by computer to ensure fairness. You do not need to make payment at this stage but will be informed when payment is due should your child be successful in securing a place. Unsuccessful students will be placed on a waiting list.

If you are interested in your son or daughter participating, please complete the attached consent form with full medical information and dietary requirements included, and return to the finance office by Friday 19 November 2021.

If you have any further queries, please do not hesitate to contact me at school via email at [jspencer@st-martins.essex.sch.uk](mailto:jspencer@st-martins.essex.sch.uk)

Yours sincerely

Mr J Spencer  
**Head of Computing & Trip Leader**

*Be The Best You Can Be*