



4 January 2022

Dear Parents and Carers

Re: Year 13 Pre Public Examinations (PPE)

With the temporary reintroduction of face masks in lessons, I am writing to advise you that although we recommended that students wear a face covering during their examinations, the decision is ultimately at the student's discretion. A face covering must be worn in communal areas and whilst entering the exam room, but once seated, can be removed.

Students are also reminded that wrist watches are not permitted in the exam room and should be either left in bags or handed in to an invigilator before entering the exam room.

As we are having to open the windows and doors in the exam rooms it is also advisable to wear an extra layer.

Your son or daughter's individual timetable is available to view by logging into the Insight app. Please can you encourage your son or daughter to log on and look at it and note down the seat that they are sitting in for every examination.

If you require any further information please see the examinations section of the school website or alternatively you can contact me on 01277 238350 or cadams@st-martins.essex.sch.uk.

Yours sincerely

A handwritten signature in black ink, appearing to read 'C Adams', written over a faint, large watermark of the school's crest.

Mrs C Adams
Senior Examinations Officer

Be The Best You Can Be