



# St Martin's — School —

Be the best you can be

**Welcome Back!**

# Senior Leadership Team

## Mr Foster Executive Headteacher



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Mrs Tatman

Deputy Head

Behaviour and Attitudes

Mrs Day

Deputy Head

Quality of Education

Mrs Giles

AHT

Inclusion

Mr Shoker

AHT

PD

Mr Giles

AHT

RSL

Mrs Wilkinson

AHT

T&L

Mr Peacock

AHT

TT/Exams

Mr Langley

Head of 6<sup>th</sup>

Form

# Behaviour Culture at St Martin's



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## Three core values

- 1) Be Kind
- 2) Be Safe
- 3) Be Responsible



## THRIVE

**T**eam Worker  
**H**onest  
**R**esilient  
**I**ndependent  
**V**ersatile  
**E**mpathetic

# Behaviour Culture at St Martin's

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## Start of the school day

- Once you cross the **RED** line all pupils must be wearing full school uniform.
- **Skirts must not be rolled, trainers must not be worn and mobile phones must not be used anywhere on school site.**
- Continue to line up in your year group zones in alphabetical order and in silence.
- Move safely, calmly and responsibly to your form room
- Ask your tutor for any equipment that you require for the school day e.g. a pen.

# Behaviour Culture at St Martin's

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## Mobile phone confiscation

- First offence – phone returned at the end of the school day
- Second offence – pupils remains back after school for 10 mins and phone returned
- Third offence – phone confiscated and held overnight.
- Fourth offence – phone held until the end of the week and then returned. Phone must be handed into DHOY at the start of every day once phone has been returned going forwards.

# Behaviour Culture at St Martin's

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**Culture for Learning – Non negotiables**  
**Everyone. Every lesson. Every day.**

1. Be **on time** to lesson
2. Greet at the door with a warm welcome
3. Be smart and quiet on entry
4. Be prepared to learn; behind chair, equipment out
5. Follow instructions; we will help you learn by using “**Reminder, Warning and Sanction**”
6. Be respectful to others
7. Be empathetic to others - Listen and respond appropriately

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**\*New from this term\***

## **Lateness to lesson**

- If you are more than 5 minutes late to lesson an on-call alert will be sent.
- You will then be issued a lunch detention for the next day by the HOY

## **Use of toilets during lesson time**

- No student can use the toilet during the first or last 15 minutes of a lesson unless you have a toilet pass for medical reasons.
- If you are out of your classroom you must carry a Corridor Pass.
- You are not allowed to access the DHOY during lesson.

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## De-Classing

- Continuous rule breaking in class despite **Reminder - Warning - Sanction**

### **\*New from this term\***

- De-classed once - email will be sent home to your parents
- De-classed twice – Hoy will have a telephone meeting with your parents
- De-classed three times – Isolated and a noted held on school file.

**Further de-classings will lead to a suspension.**

**Break will be at 11:15 and lunch at 13:50 for students in the RTL.**



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## Drugs

- All non-medical drugs on school premises are unacceptable
- St Martin's will educate its pupils about the dangers of drugs – through PSHEE, Science, assemblies, school nurse, visiting groups , guest speakers
- **Vaping and vapes is not allowed on the school premises or as a member of the school community**

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## Rewards

- Achievement postcards sent home by each department
- Sporting achievements celebrated at the end of the academic year through the Sports Presentation Evening
- Department rewards certificates each half term to celebrate progress, effort and achievement which are presented in assembly
- Leaders badges
- Honours Awards which take place at the end of the academic year
- Attendance awards
- Headteachers Award
- Rewards trips at the end of every term



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# St Martin's Attendance Procedures

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## January '24

- **100% attendance is expected from each and every one of you.**
- Attendance will be monitored and good attendance will be rewarded
- **Green 96+% , Amber 95% - 90%, Red system 90% below**
- Daily calls home from DHOY
- Home visit after 3 days absence

# Pastoral Care

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## We are here to help!

If you need help contact your:

- Form Tutor
- Head of Year
- Deputy Head of Year
- Friend
- Parent
- Mrs Tatman/Mrs Wilson/Mrs McGorrell
- Any member of staff
- Director of Key Stage