



9 March 2022

Dear Parents or Carers

**Re: UCAS Discovery Exhibition - Wednesday 15 June 2022**

I would like to offer your child the opportunity to take part in the UCAS Discovery exhibition at the University of Essex to look at future prospects in both university and apprenticeship pathways. The date of this trip is Wednesday 15 June 2022.

Students will be attending the University of Essex, Colchester, leaving school at 11:30am and returning at 14:30pm. They will have the opportunity to organise their own time at the event as there are a number of workshops and lectures that may be suitable for different individuals. Students will be dismissed on their return to school.

There may be times during the trip when students are given free time. They should not go off on their own but should remain in small groups at all times. Staff will issue a contact number should any student become separated.

We will take a return coach trip to Colchester. As the trip will take place during the school day, we are asking parents to make a voluntary contribution of £15.25 to cover the expense of providing the off-site activity. It is not compulsory for students to take part in the visit but the experience will enhance their understanding of the application process and opportunities available to them for university and apprenticeships. If we do not receive enough voluntary contributions, it is likely that the trip will have to be cancelled. Any payments made are non-refundable.

I will be leading the trip and will also be accompanied by nine other colleagues. If you are interested in your child participating, please fill in the attached consent form with full medical information and dietary requirements included. Please return the consent form to the finance office by Friday 18 March and make full payment on ParentPay.

If you have any further queries, please do not hesitate to contact me at the school on showells@st-martins.essex.sch.uk.

Yours sincerely

Mrs S Howells

**Head of Sixth Form and Assistant Headteacher**

*Be The Best You Can Be*