



2 April 2025

Dear Parents and Carers

Re: 'Take Your Child to Work Day' Friday 4 July 2025

St Martin's School provides a careers programme that meets the 8 Gatsby Benchmarks. This is delivered across the academic year through assemblies, lessons and activities in class that have a careers focus, as well as drop down activities and workshops. The guidance and support provided to pupils gives them access to a wide variety of information and resources.

Part of the careers programme includes a 'Take Your Child to Work Day', which will take place this year on **Friday 4 July 2025**. This is designed to offer every KS3 pupil an insight into the work place and help them to appreciate the importance of transferrable skills such as teamwork, organisation and flexibility. This explicitly meets the criteria for Gatsby Benchmark 6 of pupil having work visits and work shadowing.

I am requesting your support in organising an appropriate work placement (or your own place of employment) for this day. It is essential that either a parent/carer, family member or close friend acts in a supervisory capacity throughout the day and introduces the child to a professional working environment. Pupils are not required to wear school uniform, they should dress in an appropriate fashion, taking into consideration the health and safety requirements for the relevant workplace.

Once you have secured a placement for your child, please complete the electronic consent form via Evolve Clubs. This will be emailed to you on Friday 25 April to give you an opportunity to find a solution for your child, if you have not received the email on that day, please check your junk email in the first instance.

As this day is booked in the school calendar as a remote learning day, if you have been unsuccessful in securing a suitable placement for this day, your child will be required to take part in an online work experience activity from home.

If you have any questions please do not hesitate to contact me on afrappell@st-martins.essex.sch.uk or 01277 238300.

Thank you for your continued support of your child's education and developmental needs.

Yours sincerely

Mrs A Frappell
Careers and Aspirations Lead

