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Dear Parents and Carers

Re: Year 12 Progress Reports

Please be advised that your son or daughter should have received a hard copy of their report today, which is now available to view on the St Martin's website.

Select Insight reports from the parents menu, which will then take you to the Insight login where you can view their report.

This is the final report you will receive this academic year, detailing your child's progress at Key Stage 5.

The report contains the exam grades your child achieved in their recent pre-public examinations (PPEs). The grades do not include a weighting for components such as coursework but provide a measure of current attainment in the examination component of all their A-level subjects.

The report also shows current working at grades, which are given by teachers based upon performance in the PPEs, grades they have achieved for coursework or practical components and performance in classwork and homework. The grades are a reliable measure of what your child would achieve if they sat the A-level exam now and most importantly indicate the shortfall, if any, between their current position and target grade for the end of key stage.

A student's current working at grade is the grade staff judge them to be working at. At Key Stage 5, students are awarded whole grades ranging from A^* -E for A-level courses, and P (pass), M (merit) or D (distinction) for BTEC courses. So that we can better monitor your son or daughter's progress, you may see grades on this report followed by a + or – sign. If a student is working at the lower end of grade C, for example, they will be awarded a C-; if they are a secure grade C, this will be awarded; if they are working at the higher end of grade C, they will be awarded a C+.

In determining your child's working at grade, teachers will assess a range of skill areas including listening, speaking, modelling and creativity in design, as well as the more traditional assessments of knowledge and understanding of the work covered. I hope this report will provide material for discussion between you and your child, and their classroom teachers.

If you have any queries regarding your child's progress, please contact their Head of Year at ipage@st-martins.essex.sch.uk.

Yours sincerely

Mr J Peacock

Assistant Headteacher

Be The Best You Can Be