



Executive Headteacher:
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St Martin's School

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21 March 2024

Dear Parents and Carers

Re: Proposal to change the length of the school day

I am writing to inform you of some proposed changes to the structure of the school day at St. Martin's.

As you may be aware, we have introduced our Behaviour Hubs Programme this year to support our drive for an outstanding climate for learning for all students. This includes morning line-ups to reiterate standards and expectations, and to take registers. In addition to this we have new lunchtime procedures. This will mean that we are able to reduce the movement time from Form time to Period 1 and reduce lunch to 35 minutes. Break will remain at 25 minutes. The school day will finish at 3.00pm for all Year Groups. I do not feel that Years 7 and 8 need to finish earlier than this, however there will be allowances for Year 7 only, at break, lunch and after school to ensure smooth transitions.

Should the changes be approved, they will come into force from 1 September 2024. The bus and coach companies will be informed of the changes to the end of the school day once they have been agreed.

The proposed changes do not affect any learning time, but will help the smooth transition of students during the school day, support students travelling via coach and public transport, as well as those involved in the numerous extra-curricular activities that run after school.

I appreciate that these changes may affect you in terms of childcare or working arrangements, and you may have questions related to your child's education. For this reason, I would like to invite you to please share any feedback that you have by completing the Microsoft form via this [link](#) by Friday 3 May.

The outcome of the consultation will be shared with the Discovery Educational Trust Board as it will need to consider and approve the proposed changes.

We will inform all stakeholders of the outcome of the consultation and the Trust Board's decision, by letter, on 17 May 2024.

Yours sincerely

Jamie Foster
Executive Headteacher



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Chief Executive Officer: Mr R Duff
St Martin's School is proud to be part of the Discovery Educational Trust