



8 November 2021

Dear Parents and Carers

Re: Year 10 Parents Evening

I am writing to invite you to the Year 10 Parent Teacher Consultation Evening on Thursday 25 November from 4.00pm to 7.00pm. This evening will be the first opportunity for Year 10 parents and carers to formally discuss their child's progress since starting their GCSE courses.

Following the success of last year's Parent Teacher Consultation Evening being held on 'School Cloud' we will once again be holding the event remotely. Information regarding the system can be found by following this link <https://www.st-martins.essex.sch.uk/parentsevenings> Parents will be able to book appointments from 8.00am on Wednesday 17 November 2021. Bookings will close on Wednesday 24 November at 4.00pm.

As would usually be the case at parents evening, if you do not manage to gain an appointment with a member of staff you wish to see, we ask that you contact Mrs Carter by email at kcarter@st-martins.essex.sch.uk who will request that you are contacted by those staff within one week of the parents evening. Similarly, if you do not have access to a computer, iPad, smart phone or device which can host School Cloud, please let Mrs Carter know by Monday 15 November so that we can look at alternative arrangements to ensure your bookings can be fulfilled.

The evening is primarily aimed at progress to date and targets for future improvement and is intended for parents and students to attend on camera together.

Yours sincerely

A handwritten signature in black ink, appearing to be 'S. Smith', written in a cursive style.

Mr S Smith
Assistant Headteacher & Director of Key Stage 4

Be The Best You Can Be