Office 365

Log into webmail with your school email address and password

https://outlook.office.com/owa

Click the 9 dots in the left hand corner



Click Office 365

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Click Install Office

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			Get Office on your phone or tab	let		

Click install office and follow the instructions on the screen.

Once installed, open any app (Word, Excel, Powerpoint)

You will be presented with this screen

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	Microsoft
v	Sign in to set up Office
31	
r	Use your regular email Get free cloud storage Use your account to install address Office on other devices
	Sign in with your work, school, or personal Microsoft account
	Sign in Create account
	Lon't want to sign in or create an account What is a Microsoft account?

Select Sign In and follow the instructions. Use your school email and password