

Hanging Hill Lane,
Hutton, Brentwood
Essex
CM13 2HG

Executive Headteacher:
Jamie Foster BSc Hons NPQH



St Martin's
School
Be the best you can be

enquiries@st-martins.essex.sch.uk
www.st-martins.essex.sch.uk

Tel: 01277 238300
Fax: 01277 238301

8 March 2024

Dear Parents and Carers

Re: Year 11 Leavers' Prom

I am delighted to advise that the Year 11 Leavers' Prom will be held on Thursday 18 July 2024 at Boreham House, Main Road, Boreham, Chelmsford, Essex, CM3 3HY. Students are invited to arrive from 6.15pm and the Prom will finish at 10.45pm.

The ticket price of £65 includes a fruit punch upon arrival, a finger buffet, sweet cart and music throughout the evening. Students will have access to the selfie mirror and a photographer will be present; photos will be published on the photographer's website after the event for you to purchase at an additional cost should you wish.

If you would like your child to attend, please complete the medical consent form and return it to the Finance Office. The full payment of £65 is required by **Friday 22 March 2024**, via ParentPay.

Please note there will only be one ticket issued per student and only Year 11 students from St Martin's School will be eligible to attend.

The school reserves the right to withdraw the prom offer from students at any time, should they not comply with St Martin's Behaviour Culture and Behaviour Policy. The school also reserves the right to refuse entry to any student that is believed to be under the influence of alcohol or other prohibited substances. Students will be subject to bag searches upon arrival.

Yours sincerely

Mrs L Potter
Director of KS4



DISCOVERY
EDUCATIONAL TRUST

Chief Executive Officer: Mr R Duff
St Martin's School is proud to be part of the Discovery Educational Trust