



Executive Headteacher:
Jamie Foster BSc Hons NPQH

St Martin's School

Be the best you can be

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8 December 2023

Dear Parents and Carers

Re: Year 10 Fieldtrip - Stratford, East London

As part of the Geography GCSE course, students are required to take part in two days of fieldwork; one for their physical studies and one for their human studies. These are compulsory trips and students are expected to attend both trips which will enable them to complete Paper 3, which is 30% of their final grade of their GCSE. The first trip shall be their human studies trip to Stratford and the Olympic Park on **Wednesday 24 January 2024**.

The students will be attending Stratford to carry out investigations into the rejuvenation of an area. The students will **depart from St. Martins at 8.35am and return by 3.15pm** on that day. We will take a return coach trip to Stratford which will leave from and return to the school site. As the trip will take place during the school day, we are asking parents to make a **voluntary contribution of £25** to cover the expense of providing the off-site activity. Payments can be made to Finance through Parent Pay by Friday 15 December 2023.

Students should arrive to the South patio area no later than 8.25am for registers to be taken and groups to be sorted. Students arriving by school bus will be directed straight to coaches if no other alternative can be arranged.

Students are required to wear school uniform but will need to wear sensible footwear for comfort and safety. If the weather is cold, it will be necessary to wear a coat as we will be outside for long periods during the day. Students will be expected to behave responsibly in line with the St. Martin's behaviour policy.

There will be certain times when students are allowed free time during these trips. This includes lunchtime, whereby students will be given the opportunity to eat their packed lunch or purchase their lunch from the Westfield Shopping Centre. During this free time, they may be permitted to wander more freely in groups no smaller than four, around easily defined areas such as shopping malls or squares. Students will not be allowed to wander alone or outside the defined area or leave the group, without the explicit permission of staff. It is important that parents realise, should students choose to wander freely, that individual students will not be under the direct supervision of staff, at all times during the visit, although staff will remain within the designated areas so they are available should difficulties arise or should students wish to stay with staff. An emergency mobile phone number will also be issued to the group to be used if they get separated at any time.



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Chief Executive Officer: Mr R Duff
St Martin's School is proud to be part of the Discovery Educational Trust

If your son or daughter is in receipt of pupil premium funding and you wish to find out what assistance may be available to you, please contact pp@st-martins.essex.sch.uk.

Please be aware that if your son or daughter has an out-of-date medical health care plan, they will be unable to attend this visit. Please contact our school nurse with the updated plan well in advance of the trip.

Mr Fanton and Mrs Cocklin will be leading the trip and will also be accompanied by 3 other colleagues. Please fill in the attached consent form with full medical information and dietary requirements included and return the consent form to the Finance Office by Friday 15 December 2023.

If you have any further queries, please do not hesitate to contact Mrs Cocklin at kcocklin@st-martins.essex.sch.uk in the first instance.

Yours sincerely

Mrs Cocklin and Mr Fanton
Trip Leaders