

Hanging Hill Lane, Hutton, Brentwood, Essex, CM13 2HG

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Dear Parents and Carers

I would like to remind parents that now the security gates are fully operational, you are unable to drive down past main reception to drop-off your child before school and to pick-up your child after school.

In light of this, it is advisable, especially for picking up your child at 3.15pm that a meeting point outside of school is considered to avoid the congestion in the car park at this time. St Martin's contract buses will be present in the car park, which will mean there will be further limited space.

I would also like to advise that nearby side roads often become busy, and would suggest another alternative is agreed upon in consideration of our neighbours and local residents.

In an aim to reduce the possible congestion, please can I ask that parents and carers consider alternative options and areas for picking their child up from school. Your support and cooperation on this matter is much appreciated.

Thanks in advance.

Yours sincerely

Ms A Bryant Director of KS3

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