



8 September 2021

Dear Parents and Carers,

**Re: Bank Holiday & Open Evening**

**Bank Holiday**

You will be aware that there is an extra bank holiday for the Queen's Platinum Jubilee on 3 June 2022. As the date falls in the May half term week the government have directed schools to take this bank holiday during term time this academic year.

St Martin's will be taking this extra bank holiday on **Friday 17 December 2021**. This means the last day of term will be Thursday 16 December when school will finish at 1.30pm.

Open Evening is on **Thursday 16 September 2021**. In order to allow members of staff to prepare displays and exhibitions, students in Years 7 to 13 will be dismissed at 1.30pm on that day. Some students will remain at school on a voluntary basis to help prepare rooms for Open Evening. For those who are in receipt of free school meals, these can be collected at break time. Buses will depart from school at 1.35pm. On the following morning, Friday 17 September, school will start at 11.00am and students will go straight to break. Food will be available as normal and lessons will begin period 3 as normal at 11.25am.

**Buses**

As mentioned previously buses will depart from school at 1.35pm on Thursday 16 September. NIBS buses will run exactly **2 hours and 20 minutes later** than the normal timetables for Friday 17 September.

For those students using SJH Travel, coaches will be at school from 1.30pm on Thursday 16 September and will run an hour later than normal on Friday 17 September for the 11.00 am start. Please call SJH for further information on: 01268 526999.

**Non-Uniform Day**

Friday 17 September will be a non-uniform day for all students and this term we will be donating all funds raised to the Charity UNICEF, so please remind your son or daughter to bring a £1 in with them.

**Photographs of Students**

We regularly take photographs of students to illustrate the range of work they undertake at St Martin's or to celebrate their particular successes. These photographs are used for various purposes such as press releases, News & Views, the prospectus and wall displays.

*Be The Best You Can Be*

We are usually inundated with volunteers and we very much appreciate their willingness to take part. However, if you have any reservations about your son or daughter being involved at any time, please contact the relevant year administrator.

I hope this information will be helpful to you.

Your sincerely

A handwritten signature in black ink, appearing to read 'Ian Smyrk', written over a faint, dotted grid background.

Ian Smyrk  
***Headteacher***