

Hanging Hill Lane,  
Hutton, Brentwood  
Essex  
CM13 2HG



[enquiries@st-martins.essex.sch.uk](mailto:enquiries@st-martins.essex.sch.uk)  
[www.st-martins.essex.sch.uk](http://www.st-martins.essex.sch.uk)

**Executive Headteacher:**  
Jamie Foster BSc Hons NPQH

**St Martin's**  
**School**  
Be the best you can be

**Tel:** 01277 238300  
**Fax:** 01277 238301

8 December 2023

Dear Parents and Carers

**Re: Year 9 Progress Reports**

Please be advised your child's report is now available to view on the St Martin's website. Select Insight reports from the parent's menu, which will then take you to the Insight login where you can view the report.

This is the first of three reports during this academic year detailing your child's progress.

The progress report informs you of the current working at grades, progress towards GCSE targets and attitude to learning.

Progress is measured against a student's GCSE targets on the new 9-1 grades. To better monitor progress, you may see grades on this report followed by a + or – sign. If a student is working at the lower end of Grade 3, for example, they will be awarded a 3-; if they are a secure Grade 3, they will be awarded a 3=; if they are working at the higher end of Grade 3, they will be awarded a 3+.

In determining working at grades, teachers will assess a range of skill areas including listening, speaking, modelling and creativity in design, for example, as well as the more traditional assessments of knowledge and understanding of the work covered.

I hope this report will provide material for discussion between you, your child and their classroom teachers.

Working at grades shaded in red could be a cause for concern, and we invite you to contact your child's subject teacher to discuss further. If you have any other queries regarding your child's progress, please contact their Head of Year, either directly or via the Deputy Head of Year.

Head of Year 9 – Mr M Read  
Deputy Head of Year 9 – Mrs K Wells

[mread@st-martins.essex.sch.uk](mailto:mread@st-martins.essex.sch.uk)  
[kwells@st-martins.essex.sch.uk](mailto:kwells@st-martins.essex.sch.uk)

Yours sincerely

Mr J Peacock  
**Assistant Headteacher**



**DISCOVERY**  
EDUCATIONAL TRUST

Chief Executive Officer: Mr R Duff  
St Martin's School is proud to be part of the Discovery Educational Trust