



25 April 2022

Dear Parents and Carers

***Re: Years 7 and 8 Activities Day Trip to Adventure Island, Southend-on-Sea***

We would like to offer your child the opportunity to take part in the Adventure Island trip on Monday 18 July 2022. Coaches will depart from the school at 9.45am and we expect to return at approximately 3.15pm. The school buses will be running as normal but please note that you will need to have alternative provision in place should our return journey be delayed.

The trip will be led by Miss Emms who will be accompanied by 30 members of staff. It is important that parents realise that individual students will not be under the direct supervision of staff at all times during the visit; students will be given free time and will be permitted to wander freely in small groups of no less than four. Students will not be allowed to wander alone or outside the defined area or leave the group without the explicit permission of staff. Staff will remain within designated areas so that they are available should difficulties arise. An emergency number will be issued to the group to be used if they get separated at any time.

As the trip will take place during the school day, we are asking parents to make a voluntary contribution of £22.00 to cover the expense of providing the off-site activity. If we do not receive enough voluntary contributions, it is likely that the trip will have to be cancelled. If your child is Pupil Premium the cost of this trip will be covered by the school.

If you are interested in your child participating, full payment for the trip is required now via ParentPay with the consent form given to the finance office no later than Friday 10 June. Payment is non-refundable unless a replacement can be found. If you need help with logging into the ParentPay system, please contact the relevant Year Administrator's office.

Lunch will not be provided. Students should either bring a packed lunch or purchase their lunch at one of the food outlets. Students eligible for free school meals will be provided with a packed lunch; please let your child's Year Administrator know if you require this. Students do not have to wear school uniform, but will be expected to dress appropriately with no short skirts, crop tops or any other revealing items of clothing.

It is not compulsory for students to take part in this trip, and for those not wishing to attend, lessons will be timetabled within normal school hours.

If you have any further queries, please do not hesitate to contact us by email at [mread@st-martins.essex.sch.uk](mailto:mread@st-martins.essex.sch.uk) (Year 7) or [cemms@st-martins.essex.sch.uk](mailto:cemms@st-martins.essex.sch.uk) (Year 8).

Yours sincerely

Miss C Emms  
***Head of Year 8***

Mr M Read  
***Head of Year 7***

***Be The Best You Can Be***