

NEA - Enquiries About Results

- Please complete all parts of this form.
- Please refer to the boards and codes spreadsheet located on the school website if you do not know the relevant code.
- Calculate the total cost and take a **cheque** made payable to 'St Martin's School' along with your signed form to the Finance Office.
- Refunds will only be issued following a change of mark.
- Forms received by the Finance Office after the deadline of 1st May 2019 will not be accepted.
- The information given on this form will be used by the examinations office to inform you of results.
- There are three possible outcomes:
 1. Your original mark is lowered.
 2. Your original mark is confirmed.
 3. Your original mark is raised.

In order to proceed with the enquiry about results, you must sign the form below. This tells us that you have understood all of the above information and that you give your consent to the enquiry about results being made.

Services	Notes	Fee
Review of Moderation	Per unit	£25

Candidate Name:		Candidate e-mail address:	
Candidate Number:		Candidate Mobile Number:	
Candidate Signature:	By signing this form you accept that the conditions outlined above.		

<u>Subject</u>	<u>Unit</u>	<u>Fee</u>
E.g: ICT	R002	£25
	Total:	

Finance Office use only:

Cheque Amount:		Date Received:	
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